

**BOROUGH OF DUMONT  
BERGEN COUNTY, N.J.  
EXECUTIVE SESSION MINUTES  
DECEMBER 7, 2010  
6:30 PM**

Council President Stylianou called the meeting to order.

**Flag Salute, Silent Prayer**

**Sunshine Law:** The notice requirements of the Open Public Meetings Act of the State of New Jersey have been satisfied by the inclusion of the date, time and place of this regular meeting in the annual schedule and notice of regular meetings of this Governing Body. Such annual schedule and notice of regular meetings is posted at Borough Hall, was sent to *The Record* and the *Press Journal*, posted on the Borough website and filed with the Borough of Dumont.

**Roll Call:**

Council members Carrick(arrived at 7:15PM), Freeman, Manna, Stylianou,  
Zamechansky-present  
Councilman Caspare-absent-excused  
Mayor McHale-absent-excused

Council president Stylianou asked for a moment of silence in remembrance of the anniversary of the bombing of Pearl Harbor and for all those serving now.

Motion to accept agenda as presented: Councilman Manna  
Second: Councilman Freeman  
All in favor.

Borough Attorney Paster introduced his associate Megan Tomlinson who was present.

Motion to open to the public: Councilman Manna  
Second: Councilman Freeman  
All in favor.

1. Rich Healy, 27 Roxbury, head of softball asked to have the invoice voucher system explained.
2. Terrie Giotis, CFO, explained the process and that bills are approved by the Council the third Tuesday of the month. She said that a W9 form is required of all referees and umpires but a 1099 would be issued only after \$600 payment is reached. She said the auditor was very firm on this issue.
3. Jerry Aponte, 88 Hickory Street, head of football, asked how to expedite payment of officials.
4. Terrie Giotis, CFO, explained that Recreation has a maximum of \$100 petty cash approved by the State, with a maximum of \$30 paid at one time.

5. Rich Healy, 27 Roxbury, asked how other towns are able to pay right away and how to expedite payment on major purchases.
6. Janet Galligan, 68 Hunting Drive, asked why the Recreation Commissioners couldn't have a checkbook.

Councilman Manna explained that the Recreation Commission has been written up by the auditor for the last couple of years. The State has certain requirements. If the Borough does not follow them, it shows up as deficiencies. Bill Wicker and Ms. Giotis have been working with the Edmunds System to process all that was previously done by hand.

Councilwoman Zamechansky stated that the Borough Auditor has had several meetings with Recreation.

Mr. Paster said he would speak to the auditor.

Motion to close: Councilwoman Zamechansky

Second: Councilman Manna

All in favor.

Motion to recess to Executive Chambers: Councilman Manna

Second: Councilman Freeman

All in favor.

Motion to go back into session: Councilman Manna

Second: Councilman Freeman

All in favor.

CFO Giotis explained that she has a check for FDR Hitches in the amount of \$6,387.71. If paid within ten days, the Borough receives a 2 ¼% discount. She asked the Council to authorize her to send the check. The check will be listed on the bills list next meeting. There was a motion by Councilman Manna, seconded by Councilman Freeman and all were in favor.

Also, the DPW has four people out sick. The Superintendent of the DPW requested that the seasonal employees remain an extra four days. Councilman Carrick, liaison to the DPW, said he was informed and does not have a problem with it. There was a motion by Councilwoman Zamechansky, seconded by Councilman Manna and all were in favor.

Councilwoman Zamechansky explained that most of the complaints she has heard was concerning vouchers not being signed often enough.

Council president Stylianou said that if it's necessary to have something signed right away it can be e-mailed to him and he would take care of it.

### **Attorney's Report**

The Building permit for the cell tower at the DPW has been issued. This issuance triggers the ninety days after which rent payment begins. It is subject to completion of remediation of the portion of the site.

Mr. Paster stated that following an OPRA request he sent to the NJDEP, they responded that the file they have on the DPW fuel spill is over 3,000 pages. He will check with the LSRP, Bill Matulewicz, to see if he needs the whole file.

A first round of subpoenas have been issued. The depositions will be taken December 14<sup>th</sup> under oath with a court reporter present.

### **Council Committee Reports**

- Councilman Stylianou

No report

- Councilman Carrick

No report

- Councilman Manna

### *Finance*

They have begun to work on the budget.

As a result of the seminars at the League of Municipalities, there are many questions as to how to proceed with the budget. There are issues as to what is considered under cap, how the 2% cap is calculated, the toolkit which has no tools in it, etc.

There was lengthy discussion on possible ways to save the taxpayers money.

- Councilman Freeman

No report

- Councilwoman Zamechansky

### *Celebrations*

The Councilwoman said the Winter Festival was a great success and very well attended.

Motion to adjourn: Councilman Carrick

Second: Councilman Manna

All in favor.

Meeting adjourned at 8:10 PM

Minutes respectfully submitted by:

Susan Connelly, RMC

Borough Clerk