

**LEGAL NOTICE**  
**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL**  
**CONTRACT POSITIONS IN THE BOROUGH OF DUMONT**

**NOTICE IS HEREBY GIVEN** that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et. seq. the Borough of Dumont shall pursue a fair and open process as defined in NJSA 19:44A-20.7 for awarding a contract for the position set forth more fully below, and hereby solicit qualifications in the form of resumes and letter applications for the below stated positions of the Borough of Dumont, which shall be submitted to the Municipal Clerk at 50 Washington Avenue, Dumont, New Jersey 07628, with documentation showing qualifications and compliance with criteria set forth by the Borough and by State Statute. All qualifications shall be submitted in a sealed envelope to the Municipal Clerk to be received no later than 11AM on March 16, 2012. Interested parties may receive criteria for the various positions from the office of the Municipal Clerk : 201-387-5023 or on the Borough website: dumontnj.gov prior to submission of qualifications. Qualifications for professional services for the following positions are hereby requested:

Municipal Alternate Court Prosecutor  
Municipal Alternate Public Defender

Susan Connelly, RMC  
Municipal Clerk

**BOROUGH OF DUMONT  
CRITERIA FOR SUBMISSION OF SUPPLEMENTAL QUALIFICATIONS FOR  
PROFESSIONAL CONTRACTS UNDER THE  
FAIR AND OPEN PROCESS**

**NOTICE IS HEREBY GIVEN** to all new applicants for positions set forth more fully in a notice of publication authorized pursuant to statute, for submission of supplemental qualifications that shall take into consideration the following factors, which will be weighed by the Mayor and Council of the Borough of Dumont as the basis of an award for professional services most advantageous to the Borough:

1. Resume and letter application for professional position, including all documentation that provides the following for evaluation by the Borough Council.
  - a. Experience and reputation in the field for the position sought.
  - b. Knowledge of the area of expertise for the position sought
  - c. Experience and knowledge of the Borough of Dumont.
  - d. Availability to accommodate any required meetings in the Borough.
  - e. Designated professional and support staff and location of firm's offices.
  - f. References in general and in particular from municipal and other public entities where the professional has provided similar services as sought in the Borough of Dumont.
  - g. Copy of Business Registration Certificate and Certificate of Employee Information Report with the State of New Jersey.
  - h. Fee schedule
  
2. Selection of professionals shall be solely on the Governing Body's evaluation of the submitted material in the criteria set forth in this document.
  
3. Submit all materials in a sealed envelope addressed to Susan Connelly, RMC, Municipal Clerk, Borough of Dumont, 50 Washington Avenue, Dumont, New Jersey 07628 to be received on or before 11AM on March 16, 2012.

**BOROUGH OF DUMONT**  
By: Susan Connelly, RMC  
Municipal Clerk