



**2020
BOROUGH OF DUMONT
ORDINANCE**

MEMBERS	AYE	NAY	ABSTAIN	ABSENT
CHAE	✓			
ENGLESE	✓			
GORMAN	✓			
MANNA	✓			
ROSSILLO	✓			
STEWART	✓			
MAYOR LaBRUNO				
TOTALS	6			

Ordinance No. 1574

Date: March 3, 2020

Page: 1 of 4

Subject: Celebrations Committee

Purpose: Establishment

Dollar Amount: _____

Offered by: Stewart

Seconded by: Englese

Prepared By: Marc Leibman, Esq.

Certified as a true copy of an Ordinance Introduced and Passed by the Governing Body of the Borough of Dumont on the above date at a Public Meeting by:

Susan Connelly
Susan Connelly, RMC, Municipal Clerk
Borough of Dumont, Bergen County, New Jersey

THE ESTABLISHMENT OF THE BOROUGH OF DUMONT CELEBRATIONS COMMITTEE

WHEREAS, the Borough of Dumont has determined that it would serve the general welfare of the residents of the Borough to create a Celebrations Committee to organize and implement the services associated with special recurring and non-recurring events; and

WHEREAS, for the purpose of this Ordinance, a Celebration Event is defined as, but not limited to, any event outside of the normal business operations of a public entity that is dependent on the use of Municipal facilities, lands/parks, roads, services and/or finances. Celebration Events may

be dependent on Municipal facilities, services and/or finances. Examples of Celebration Events include, but are not limited, to:

Easter Egg Hunt

Memorial Day Parade

Dumont Day

Halloween Festival

Winter Festival; and

WHEREAS, in some instances, Celebration Event Sponsors are not affiliated with the Borough of Dumont but invite the general public to participate in the “celebration event(s) which, at times, may take place on or near municipal property and which may create liability for the Borough and/or require the services of municipal employees and/or use of Borough facilities for said Celebration Events; and,

WHEREAS, it is the determination of the Borough of Dumont that Celebration Events may create risks of liability and obligations that impact the Borough of Dumont, create the necessity to manage and coordinate the use of Borough facilities, require coordination of pedestrian and vehicle movement, emergency services and transportation services for employees and attendees for Celebration Events; and,

WHEREAS, the Borough of Dumont deems it necessary to amend Ordinance A547-5 to add and establish a standing committee to manage Celebration Events efficiently and safely.

NOW THEREFORE, BE IT RESOLVED AND ENACTED by the Governing Body of the Borough of Dumont, in the County of Bergen, State of New Jersey that a Celebrations Committee is hereby established as a standing committee and is granted the powers, duties and authorities as set forth in this Ordinance.

Organization

All members shall be appointed by the Mayor with the advice and consent of the Council.

The Celebrations Committee (hereinafter, the Committee) shall include one representative from each department, committee or organization assigned to the committee, and a voting body of 5 committee members who are residents of the Borough. There shall be two Co-chairs. One Co-chair will be selected, by the voting body, as Co-Chair. The Recreation Director will act as the other Co-Chair.

The Committee shall include: (1) Recreation Director, (2) Dumont DPW Representative, (3) Dumont Police Department Representative, (4) Dumont Fire Department Representative, (5) Dumont Ambulance Corps Representative, collectively the “Core Committee”. The Committee shall also include non-voting Liaison(s) from Recreation Commission, Beautification Committee, Board of Health, Economic Development Committee, Dixon Homestead Library Board of Trustees, Dumont Shade Tree Commission, Stigma-free Committee, Dumont Council.

The five members of the Core Committee shall be the voting members. In the event a Core Committee member is not a resident of the Borough, the Mayor shall, with the advice and consent of the council, select a resident of the Borough to join the Core Committee as a voting member.

The Committee shall meet at least once a month and at such other time as deemed necessary and agreed upon by a majority of the voting members of the committee.

Membership Terms

The members first appointed shall be designated to serve staggered terms: one member for two years and one member for three years, two members for four years and one member for five years. All appointments shall run from January 1 of the year of appointment. All appointments to fill additional vacancies shall be promptly filled by the Mayor with the advice and consent of the Borough Council for the unexpired term thereof. Members shall serve for their respective terms and until their successors are appointed and qualify.

RESPONSIBILITIES AND AUTHORITY OF COMMITTEE

It shall be the responsibility of the committee to:

1. Assist with the production of all current developed Borough Celebration Events, including budgeting.
2. Assist with the development of new Borough Celebration Events.
3. Coordinate with vendors, service providers, Dumont Borough Boards, Commissions, Committees, and Non-Profit Organizations to develop new Borough Events.
4. Coordinate with the Dumont DPW Representative, Dumont Police Department Representative, Dumont Fire Department Representative, Dumont Ambulance Corps Representative to ensure public and pedestrian safety needs are met and addressed prior to all Celebration events.
5. Assist with fundraising efforts for Borough Celebration events.
6. Act as and seek individuals as a volunteer base for Borough Celebration events.
7. Report to the Mayor and Council when so requested and as the Committee deems appropriate with respect to planning and executing Celebration Events.

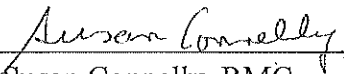
The Committee shall have the authority to:

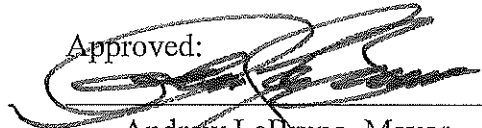
1. Approve, deny or defer to Borough Council for use of Borough Property for Celebration Events.
2. Determine and require event promoters or sponsors to provide essential services, including:
 - i. Safety and Traffic Control
 - ii. Fire Protection
 - iii. First Aid Stations
 - iv. Health Sanitation and cleanup
3. Determine an annual schedule of Celebration events and special Celebration Events

The Committee shall not have the authority to bind the Borough to any contract or financial obligation absent a formal resolution issued from the governing body.

Provisions

1. All Organizations, whether Borough recognized and supported or not, that request the use of Municipal facilities, roads, lands, equipment, services and finances for Celebration Events must obtain the approval from the Committee.
2. When deemed necessary by the Committee, the event sponsor shall provide a Certificate of Insurance showing sufficient coverage, as determined by the Committee, and naming the Borough of Dumont and its agents, volunteers and employees as an additional insured party. The event sponsor shall provide a hold harmless and indemnity agreement to the Borough in regard to any liability for injury to persons or property.
3. When deemed necessary, the event sponsor shall deposit with the Borough of Dumont an amount of money, to be determined by the Committee, which will be held in escrow by the Borough, for the Borough's use to pay for any Borough services or facilities for the special event. The sponsor of the Celebration Event shall be responsible to pay any amount due and owing the Borough for the use of services or facilities for the event over and above the amount of escrow.

Attest: 
Susan Connelly, RMC
Municipal Clerk

Approved: 
Andrew LaBruno, Mayor

Introduced February 20, 2020
Adopted: March 3, 2020